



Global Media Group

СПОРТСКИ ЦЕНТАР
БОРИС ТРАЈКОВСКИ

Скопски саем

Република Северна Македонија
Министерство за култура

ПОКРОВИТЕЛ НА САЕМОТ/PATRON OF THE FAIR:

САЕМ НА КНИГА 2023
BOOK FAIR 2023
04-10.05.2023

info@gmg.mk

ГЛОБАЛ МЕДИА ГРУП ДООЕЛ Скопје
Р.СЕВЕРНА МАКЕДОНИЈА - 1000 Скопје
бул. 8-ми септември бр.13
info@gmg.mk
www.skopskisaem.mk
Рок за пријавување: 31.03.2023GLOBAL MEDIA GROUP Skopje
R.North Macedonia - 1000 Skopje
bul. 8-mi Septemvri no.13
info@gmg.mk
www.skopskisaem.mk
Application deadline: 31.03.2023ПРИЈАВА / ДОГОВОР ЗА УЧЕСТВО НА САЕМ
APPLICATION FORM / CONTRACT FOR PARTICIPATION IN THE FAIR

Бр./No.

Полно име на фирма изложувач согласно печатот:
Full name of the participating company as written on its stamp:Адреса / Град:
Address / Place:Телефон / Факс:
Phone / Fax:E-mail / WEB страна:
E-mail / WEB:Матична банка:
Bank:Овластено лице за контакт:
Authorized contact person:Жиро сметка:
Bank account:Телефон на овластено лице за контакт:
Phone of authorized contact person:Даночен број:
(Only for Macedonian companies)E-mail на овластеното лице за контакт:
E-mail of authorized contact person:

ЗАКУПУВАМЕ / WE ORDER

Закуп на изложбен простор со стандардна изведба во централен дел на хала со 4 отворени страни (мин. 100 m²)
Exhibition area with construction of standard stand in central part of the Hall with 4 open sides (min. 100 m²) _____ m² 32 €/m²Закуп на изложбен простор со стандардна изведба во централен дел на хала со 3 отворени страни (мин. 45 m²)
Exhibition area with construction of standard stand in central part of the Hall with 3 open sides (min. 45 m²) _____ m² 32 €/m²Закуп на изложбен простор со стандардна изведба во страничен дел на хала со 1 отворена страна (мин. 9 m²)
Exhibition area with construction of standard stand in side part of the Hall with 1 open side (min. 9 m²) _____ m² 32 €/m²Закуп на изложбен простор со стандардна изведба во хол пред влез во хала
Exhibition area with construction of standard stand in lobby in front of the Hall _____ m² 29 €/m²

Паушален потрошок за електрична енергија / Flat rate for electricity 70 € еднократно / one-time payment

Зголемена висина на штанд за 90cm за брендирање(рекламно пано) /
Higher exhibition stand for 90cm(additional extension) 150 € еднократно / one-time payment

Во цените не е пресметан ДДВ од 18% | 18% VAT is not included in the prices

УСЛУГИ ВКЛУЧЕНИ ВО ИЗРАБОТКА НА СТАНДАРДЕН ШТАНД/ SERVICES INCLUDED IN STANDARD STAND CONSTRUCTION

- | | |
|--|---|
| 1. Обложување на под со теписон / Wall-to-wall carpeting | 4. Чистење на штандот
Cleaning of stand |
| 2. Обработка на ѕидовите со дуплекс бели табли
Setting walls with white duplex panels | 5. Обезбедување на експонатите од кражба вон работното време на саемот
Security of exhibits against theft after the working time of the fair |
| 3. Испишување на една фирма со лого со димензија 200 x 300 cm
Writing of one signboard with logo, size 200 x 300 cm | |

Инвентар Furniture	16-25 m ²	26-60 m ²	61-100 m ²	над/over 100 m ²
Маса / Table	1	2	3	4
Столица / Chair	3	6	9	12

Организатор / Organizer

Изложувач / Participating company

Потпис и печат / Signature and stamp

Скопје / Skopje, _____

Датум / Date

Потпис и печат / Signature and stamp

ПОТВРДА ЗА ДОДЕЛЕНИОТ ПРОСТОР / CONFIRMATION FOR THE ALLOTTED SPACE

m ²	Хала бр. Hall No.	Штанд бр. Stand No.
m ²		
Датум: Date:	за Организатор for Organizer	

Global Media Group Ltd has signed Contract for rent of exhibition space for organizing Fair exhibitions. The exhibition space will be given to the exhibitors in sub rental during the exhibition.

By signing this Contract the parties accept the following terms:

ALLOCATION, ARRANGEMENT AND DECORATION OF THE EXHIBITION AREA

- The organizer of the trade fair shall determine the allocation of the exhibition space, after the signing of the Contract – Application Form for Participation in Trade Fair
- After the allocation of the space, the organizer informs the exhibitor on the allocated location.
- The stand can be technically performed by the organizer, the exhibitor by himself or a third party for the account of the exhibitor.
- If the exhibitor performs the stand by himself (himself or a third party), he is obliged to pay a fee of 3 €/m².
- Flat rate for electricity is defined within the Contract/Application form.
- The appearance of the stand shall be defined by the architect engaged by the organizer in cooperation with the representative of the exhibitor.
- The additional changes and adjustments made within the last 3 days before the start of the trade fair shall be charged at prices 30% higher than the regular price.
- The maximum height of the stands is 250 cm, except in the central parts where it does not disturb the concept of the hall, and following a project approved previously by the organizer.
- The arrangement of the area may begin 2 days before the event in regular working hours from 8 to 8 p.m.
- The dismantling of the stand, removal of the exhibits and inventory should be completed no later than one day after the event.
- During the arrangement of the exhibition space, the exhibitor, i.e. the contractor is obligated to comply with the regulations for fire safety and protection at work provided in the internal regulations.
- Demonstration of machines and equipment, tasting of food products and sale of the exhibited products on the stand is permitted only with the prior consent of the organizer, provided that all necessary permits from the competent authorities are provided.
- The exhibitor shall be obliged to hand over the exhibition space, stand and inventory, to which he has been obliged, after the completion of the fair, in the same condition he/she received them, and he shall be liable to reimburse the caused damage.
- The exhibitor is obliged to adhere to the provisions of the organizer's manual for exhibitors.

LIABILITIES OF THE EXHIBITOR AND ORGANIZER

- Within the period of installation and dismantling, as well as during the working hours of the event, the exhibitor is obliged to provide a permanent presence of a responsible person of the stand.
- In the event of damage, theft or similar cases to the exhibits during the working hours of the trade fair, during the period of installation or dismantling, the liability for the damage incurred shall be borne by the exhibitor.
- The organizer undertakes the responsibility of insuring the exhibits outside the working hours of the fair, i.e. from the time of closing to the opening time the next day.
- The exhibitor is obliged to insure the exhibited items with an insurance company by himself, for which the organizer does not bear any liability.

TERMS OF PAYMENT

- After the exhibitor's application, the organizer shall submit an Invoice for all services the exhibitor indicated in the Contract – Application Form for Participation in Trade Fair, according to the official price-list of the services stated therein. The exhibitor is obliged to effect fully the payment of the amount against the Invoice within the term set in the pro-forma invoice.
- In case the exhibitor fails to affect the payment set in the Invoice, the organizer shall not guarantee the location of the stand.
- By signing this Contract - Application Form for Participation in Trade Fair, the Exhibitor agrees with the terms and conditions that are integral part thereof, as well as with the manner of payment specified in the Contract - Application Form for Participation in Trade Fair.

FINAL PROVISIONS

- By signing the Contract - Application Form for Participation in Trade Fair the exhibitor expressly confirms that he is aware that the space on which the trade fair is held is taken on lease by the organizer.
- By signing the Contract - Application Form for Participation in Trade Fair it is considered irrevocable and binding for the exhibitor, unless the Contract - Application Form for Participation in Trade Fair is not canceled in writing at least 30 days before the start of the trade fair.
- The organizer reserves the right to cancel the holding of the trade fair 30 days before the term without any legal consequences for the two contracting parties, for which he is obliged to inform the exhibitor in writing.
- Both contracting parties agree that in case of dispute it shall be competent the Primary Court Skopje 2 in Skopje.

LIABILITIES OF THE ORGANIZER

- Global Media Group fully respects and applies the appropriate Government Protocols for organizing public events and all terms of organizing the event will be accordingly adjusted.
- Global Media Group undertakes the responsibility to inform the exhibitors and visitors for all health protection measures that must be undertaken in order to safely organize the event, as well as to inform the exhibitors for all eventual changes as soon as possible.